IADVL KARNATAKA ACADEMY OF DERMATOLOGY

Standard Operating Procedures (SOP)

IADVL Karnataka Academy of Dermatology, will be overseeing various academic activities of the state branch as outlined in the Constitution.

* The IADVL (State) Academy of Dermatology consists of chairperson, convener, advisor and members
* Members will be 10-15 eminent dermatologists from the state, bearing the IADVL KN number, with a good academic background. Representation from all zones in the state to be considered.
* The past chairperson of the academy continues as the advisor for academy for two years
* The Convener/ chairperson designate and Convener Designate shall be appointed by the President, President Elect and Chairperson of IADVL Academy of Dermatology a year in advance at the Executive Committee meeting and ratified by the General Body.
* The tenure of the Chairperson, Convener shall be 2 years, and members will be 3 years. One third members will change each year.
* The convener of the academy may be appointed as chairperson designate at the end of his/her tenure as convener to ensure a smooth transition.
* Both the chairperson and the convener should have an impeccable academic record with substantial number of publications, a minimum of 5 papers in reputed journals.
* Applications can be invited for academy members few months before the state conference so that the new academy takes over in cuticon

Scoring sheet: Points to be considered for evaluation

1. No of years of service after postgraduation
2. Posts held in institutions
3. Any memberships/convener/ chairperson positions held in SIGs/Taskforces
4. No of publications; indexed/non indexed
5. Fellowships/Scholarships received
6. Conferences organised; post held

The academy chairperson, the convener, advisor shall take decisions regarding selection of members

**The functions of the IADVL (state) Academy of Dermatology are:**

1. To oversee the scientific activities of the state branch including online academic programs
2. To supervise scientific program of CUTICON , Resicuticon ,Dermabasics and Derma-advance and assist the Scientific Committee to organize focus seminars, and CME/Workshops during CUTICON
3. To engage in speciality teaching/ coordinate with various state chapters for conducting training programs/workshops/CMEs
4. To encourage research grants at state level, call for applications for the same and scrutiny of these applications.
5. To assist in the publication of any textbook/articles as decided by the state EC
6. Preparation of public awareness materials for diseases of public health importance
7. To encourage formation and functioning of state level **syndicates (**special interest groups in state**)**
8. To guide quiz programs of the state
9. To consider the academic queries of medical teachers / practitioners of dermatology, venereology and leprosy and to try to resolve them
10. To assist and coordinate with IADVL national academy for conducting state level activities of SIGs
11. To evaluate orations, academic awards like best dissertation award and award papers at conferences as designated by the State Secretary. The decisions are to be taken in consultation with the President, Scientific committee of CUTICON and then ratified by the State EC.
12. Send yearly report of its activities to the state EC.